



Mr. Mason's Discipline/Behavior Report

Ocean Springs Elementary School

Student: Sample, Suzy

Location: Referring teacher's classroom

Period: 7 (silent reading)



2/6/2006

1:48:43 PM

Description of student's inappropriate behavior:

Student does not read silently during the school-wide Accelerated Reader (AR) program during 7th period and often plays, distracting others in the classroom from reading.

Consequences/punishment for inappropriate behavior:

In addition to a verbal warning, I am documenting my attempt to provide the student with the opportunity to improve her own behavior without the need of parent notification.

Other notes from educator (if applicable):

Classroom and school rules and procedures have been posted and fully explained. The student understands that she is being granted the opportunity to improve her conduct/behavior without the need of parent/guardian notification.

Please read: A copy of this incident will be kept on record for the entire year. Parents/guardians please sign this copy stating that you are aware of your child's inappropriate conduct/behavior at school. This signed form must be returned to the referring teacher on the next school day. A parent or guardian must accompany their signature with a phone number. If this notice is not returned with a parent signature, an additional discipline/behavior notice will be issued to the student for failure to comply with the teacher's request for a parent or guardian to be informed of this notification. Thank you for your cooperation with this very important matter.

Student Signature:

Parent/Guardian Signature:

Phone # _____

Parent/Guardian comments (if applicable):

This portion is for administrators and educators only.
This copy was returned with a signed parent signature:

Yes No Incident did not require a parent/guardian signature.

